

wortell



Privacy statement

Website

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We Empower People.

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1 Privacy statement

This is Wortell's privacy statement. In this document, we explain which personal data we collect and process when you use our website(s). We also explain how long we keep it, with which processors we share the personal data and what your rights are.

We think it is important to be transparent about this and to make sure that you are well informed about it. We encourage you to read this statement carefully and check it regularly for changes.

2 Contact Details

2.1 Data Controller

This privacy statement applies to all data processing operations relating to the **Website(s) of Wortell** and has been prepared by Wortell Group B.V.

Netherlands

Wortell Group B.V.

Schipholweg 671

1175 KP Lijnden

Registration No.: 73419540

Website: <https://www.wortell.nl>

Belgium

Wortell Belgium N.V.

Sluisweg 1

9000 Ghent

Registration No.: 0879683397

Website: <https://www.wortell.be/>

2.2 Privacy Officer

Contact Details

Email: privacy@wortell.nl

2.3 Dutch Data Protection Authority (DPA)

The AP supervises compliance with the legal rules for the protection of personal data.

Contact Details

Netherlands

Dutch Data Protection Authority (DPA)

P.O. Box 93374

2509 AJ The Hague

Phone: +31 88 180 52 50

Belgium

Data Protection Authority

Drukpersstraat 35, 1000 Brussels

+32 (0)2 274 48 00

3 Collection and processing of personal data

3.1 Collection of personal data

Wortell collects and processes personal data in order to provide you with the best experience. When we collect and use your personal data, it is usually because you have provided it to us.

For example, if you sign up for our newsletter, use the chat option, use our (contact) forms or apply for a vacancy. In these cases, you give us permission to process the personal data in accordance with this privacy statement.

3.1 Categories

The personal data we process depends on your interaction with Wortell. Examples of data we process are:

If you're using a form or chat capability:

Name, position, telephone number, email address, company name and other data that you provide to us.

If you sign up for the newsletter:

Name and e-mail address.

If you're applying for a job:

Name, address, e-mail address, telephone number and other information that can usually be found on a CV.

If you purchase a service from Wortell:

Depending on which service you purchase, personal data will be processed. This is detailed in our [Processing Register for each Sub-processor](#).

For some purposes, we process telephone numbers. If you leave your phone number on our website, we will assume that this is a business number and that you do not object to us processing this number for business purposes.

3.2 Retention periods

We do not store your personal data any longer than is necessary for the purpose for which you provided it to us. We use the following retention period for the processing:

Personal data in response to a job application

We store this data for a maximum of four weeks after the application procedure has been completed. If applicants give their consent, we may store applicants' personal data in our talent pool.

Other processing

If you use the chat option or one of our forms, we may store your data to, for example, keep you informed of news and important developments related to your interests. You always

have the option to withdraw your consent.

Services you purchase

If you purchase a service from us, personal data will be stored until the end of the agreement, unless it is required by law and regulation to be kept for a longer period of time.

4 Sharing information with third parties

4.1 Processors

We may share your personal data with different parties if this is necessary for the purpose. We have entered into a processing agreement with these processors to ensure appropriate security and confidentiality of your data. Wortell remains responsible for this processing. We have included these processors and what information is shared with them in our [processing register for each sub-processor](#).

4.2 Security

Wortell takes technical and organisational measures to secure the personal data we process. Our information security policy is set up in accordance with international standards. If you have any questions about how Wortell secures information, please contact us.

4.3 Automated decision-making

Wortell does not use automated decision-making based on your personal data.

4.4 Transfer outside the EEA or international organisation

Wortell processes the personal data on servers within the EEA. Wortell will not process personal data outside the EEA and, if it does, will ensure that this is done under strict conditions that guarantee at least the same level of protection as the GDPR. Questions about the place where a processing takes place can be sent to privacy@wortell.nl

5 Rights of data subjects

In the context of the General Data Protection Regulation, data subjects whose personal data is processed have various rights to maintain control over this. Below we want to make it clear to you what your rights are.

5.1 Explanation of the rights of data subjects

Right of access:

You have the right to receive a copy of the data that is processed about you.

Right to be forgotten:

You can request the deletion of the data we process about you.

Right to rectification

You have the right to have data about you amended/changed if it is incorrect or incomplete.

Right to data portability:

The GDPR gives you the right to receive a copy of your personal data in a commonly used digital format, so that you can transfer it to another party.

Right to withdraw consent:

If personal data has been obtained on the basis of your consent, you may also withdraw this consent, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Right to object:

You always have the right to object to the data processing of Wortell in which you are a data subject. You can lodge an objection by sending an email with your objection and substantiation to privacy@wortell.nl.

5.2 Request

You can submit a request to exercise your privacy rights by emailing your request to privacy@wortell.nl. To make sure you are who you say you are, we'll contact you to verify your identity.

We will respond to your request as soon as possible, but no later than four weeks. We do not charge for these requests. If you frequently submit repeated requests to us to exercise your rights, we may refuse your request or charge reasonable administrative fees for this, which we will always do only after we have made these costs known to you.

6 Complaints

We would like to point out that you have the possibility to file a complaint with the supervisory authority, the Dutch Data Protection Authority. This can be done via [Report a complaint to the AP.](#)

A Appendix: Cookies

When you view our website, we may store certain information on your computer. This information exists in the form of a small text file, also known as a "cookie". Analytical and functional cookies help us in many ways to make your visit to our website more enjoyable and more meaningful. These cookies allow us to collect general and non-personal information about you. Cookies also make it possible to tailor our website to your interests and preferences. They do not contain any personal information such as your name or email address. You can withdraw your consent to the cookies by deleting the cookies via your browser settings.

Necessary

Necessary cookies help to make our website usable, by providing basic functions such as Enable page navigation and access to secure areas of the website.

Name	Provider	Expiry period
Wortell_session	www.wortell.nl	2 hours
XSRF TOKEN	www.wortell.nl	2 hours
Cookieconsent_status	www.wortell.nl	1 year

Statistics

Static cookies help us to understand how visitors use our website, to use it, to understand how it is to use our website.
We collect analytical data anonymously.

Name	Provider	Expiry period
_Go	Google Analytics	2 years
_gid	Google Analytics	1 day
_gat_UA-*	Google Analytics	Session

Marketing

We use marketing cookies to make our forms work properly and to be able to Recognize what other forms you've used.

Name	Provider	Expiry period
__hssc	Hubspot	30 minutes
__hssrc	Hubspot	Session
__hstc	Hubspot	13 months
Hubspotutk	Hubspot	13 months
_fbp	Facebook	3 months